

Our monthly newsletter is included with your monthly invoice,

as well as viewable on our newly updated web site www.stepsbookkeeping.com

Year End Preparations

It may be months from the dreaded deadline, but a little preparation now will save you, and us, time and money as we approach tax deadlines.

The following is a list of some of the things you can provide now:

- 1099 information on vendors
- Cash receipts
- Asset purchase paperwork
- Draw/Contributions (personal money deposited into the business account)

This is a start for many of our clients. Give us a call if you need help gathering this information.

Business Growth

Are you wondering what you need to do to continue growing your business? We can help! Not only can we help advertize for you, but we can also create budgets for your intended growth, we can assist in your financial review and evaluate the areas that need work, and much more. One of the most important items before you grow is to know and understand the way your financials represent your business now. Let's make an appointment to sit down and review your company! Nothing is impossible and we want to support every one of

your business and personal goals. Let us help you!

Tax Changes 2016

The IRS is already making changes to the 2016 tax rules. One of the published changes pertains to the Earned Income Credit, Additional Child tax Credit and your refund. Any refund due to those credits will be held until February 15th, 2017. Tax returns can still be filed as normal and are encouraged to be completed as usual, but refunds will be held in those cases.

Financial Reviews

We are now conducting financial reviews for the 2016 tax year to assist in reducing any potential tax liabilities. By creating an accurate estimate, you can combat your tax liability through payroll, estimated tax payments and other means. If you have questions, or would like a financial review conducted, please contact our office soon.

Presidential Election

Coming this November we will be voting for our new United States President. We encourage you to do

your research and vote for who you want to represent our needs for our future as a country. We want to encourage all eligible voters to vote. Statistics say that 42% of citizen's voted in the 2014 midterm elections. That is the lowest voting turnout since 1978. Let's have an educated say in who is going to be affecting our future!

August 2016

Did you know that August 1st is national Raspberry Cream Pie Day? Neither did we! August is also national Family Fun Month. We hope that everyone will have a little bit of time to sit back, relax and enjoy the summer with their family this month.

Credit Dispute Service

Steph's Bookkeeping Service offers credit dispute services to help remove negative ratings on your credit file with little effort on your part. To get on the road to better credit, contact us today.

Notary Services

We are happy to offer Notary Services to our clients. Please contact our office if you are in need of a Notary.

